

## Meets Preferred Guidance Review Program

### Review of Label Substrates and Inks on PET Packaging

Program Agreement and Manufacturing Change and Records Agreement

## Meets Preferred Guidance Agreement

This subject agreement is specific to the APR's Meets Preferred Guidance Review Program for Inks and Films used for PET packaging. The subject agreement should be printed, signed, scanned, and uploaded in the MPG submission portal of the APR website with all other required information at the time of application for MPG Recognition.

This Agreement ("Agreement") is made by and between the Association of Plastic Recyclers ("APR"), a District of Columbia corporation having its principal place of business at 1776 K Street NW, Washington, DC 20006, and \_\_\_\_\_ having its principal place of business at \_\_\_\_\_ as of \_\_\_\_\_.

**WHEREAS**, the APR Design® Recognition Program for Meets Preferred Guidance ("MPG Program") allows materials, components, and complete packages used in PET packaging to be recognized as meeting APR Preferred Guidance for plastic recycling; and

**WHEREAS**, the parties desire to enter into an agreement governing Supplier's participation in the recognition program,

**NOW THEREFORE**, in consideration of the mutual covenants and obligations set forth herein, the parties agree as follows:

1. APR's MPG Program can involve an engineering assessment of the technical compatibility of either a package design feature, or a complete package, with today's industrial plastics recycling processes. MPG Recognition of a design feature by itself does not qualify a finished package that employs the design feature to be described or marketed as recyclable. APR's complete Definition of Recyclability can be found here: (<https://plasticsrecycling.org/recycling-definitions> ). Additional critical aspects of the complete package, beyond technical compatibility of a single design feature, must be considered when making recyclability claims to the public and marketing a product. These additional aspects may include consumer access to recycling, specific container design features that impact sortation steps, and the consideration whether the container is commonly accepted by the recycling industry to be sorted correctly into a marketable bale.
2. **Voluntary Participation** – Supplier acknowledges that participation in the Program is voluntary.

3. **Non-Exclusive** – Supplier acknowledges that this Agreement is non-exclusive, and APR may enter into this agreement with other parties.
4. **Future Obligation** - Supplier is under no obligation to submit future applications.
5. **Effective Date and Duration** – This agreement shall take effect on the Effective Date upon execution of the agreement with both designated signatures and shall terminate three (3) years from the Effective Date unless otherwise terminated or amended pursuant to this Agreement.

This agreement can be renewed for additional three-year time increments by mutual agreement of the parties. A renewal fee is required for each three-year renewal.

6. **Fees** – Supplier agrees to promptly pay to APR an application fee within thirty (30) days after execution of this Agreement. Supplier acknowledges that review of Supplier’s application will not commence until the application fee is received.

If an initial MPG Review is not successful, the applicant will have a 120-day grace period to take corrective action and re-apply without paying a new application fee. After the 120-day grace period, ½ of the application fee can be applied as credit against a new application for Guidance Recognition at the APR.

7. **Indemnification** – APR and Supplier (each, as applicable, the “Indemnifying Party”) agree to indemnify, defend and hold the other party (each, as applicable, the “Indemnified Party”) harmless against any liability relating to property damage, personal injury or death of the Indemnified Party, its officers, directors, employees, agents or invitees, to the extent resulting from the negligence or intentional misconduct of the Indemnifying Party, or that of such party’s officers, directors, employees, agents or invitees, in connection with this Agreement; provided, however, that neither APR nor Supplier shall have any liability under this Agreement for special, indirect, incidental, consequential, punitive or exemplary damages, including, but not limited to, lost profits, even if such party has knowledge of the possibility of such damages, and regardless of whether the Indemnified Party’s claim is based upon breach of contract, breach of warranty, negligence, strict liability, or any other legal theory. This provision shall survive the expiration or earlier termination of this Agreement.

8. **Participation and Testing**

- a. All testing conducted under the Program will be performed in accordance with the most current versions of the Program Operating Procedures, and published test protocols.
- b. Eligible products must be compatible with the APR Design® Guide for Plastics Recyclability Guidelines.
- c. Products marketed as Meeting Preferred Guidance require that the Supplier conduct certain tests and maintain records of those tests that can be made available for

inspection by APR representatives upon request. Testing and recording requirements are detailed in the MPG Program Application Instructions and documents submitted by the supplier as part of the application for MPG Review.

- d. Annex One to this Agreement contains additional testing and record keeping requirements. Annex One is incorporated in this Agreement.
- e. Supplier is obligated to conduct testing as indicated in the Program Operating Procedures at their own expense.

9. **Confidentiality of Information** – The information requested in the APR Design® Recognition Program for Meets Preferred Guidance is the type of information that is not considered confidential. Therefore, such information is not entitled to confidential protection. With respect to any other information voluntarily supplied, the Supplier waives confidentiality protection for all such submissions.

10. **Names and Trademarks** —

- a. After a successful MPG Review, the APR will issue a letter confirming MPG Recognition. APR will also provide the applicant with a separate license agreement required to use APR's Meets Preferred Guidance Badge in Supplier's sales and marketing materials.
- b. Except as provided in this agreement, neither party shall use the name, badge, or other trademarks or service marks ("Marks") of the other party without written permission.
- c. Supplier grants APR permission to publicly release the decision to grant recognition, and APR agrees not to publicize decisions to not grant recognition; however, APR reserves the right to respond to public inquiries on the results of a recognition review. An application that is withdrawn prior to the conclusion of a review will be indicated to be "withdrawn" in response to public inquiries.
- d. For purposes of publicly releasing the decision to grant recognition, Supplier authorizes APR to use the Supplier's name and trademark in a listing of Suppliers whose product or products have been recognized under the Program. This listing will be maintained on the APR's web site.

11. **Termination** –

- a. Either party may terminate this Agreement at any time and for any reason provided that written notice is sent at least thirty (30) days prior to the effective date of termination.
- b. This Agreement may be terminated immediately by APR upon the default or a breach of the Agreement by Supplier.

12. **Arbitration** – The parties agree that disputes arising under this Agreement shall be settled through the appointment of an arbitrator selected by the parties. Should the parties not be able to agree on an arbitrator, each may select one arbitrator, and the two arbitrators will choose a third. Arbitration will be conducted under the Commercial Rules of Arbitration of the American Arbitration Association in the District of Columbia, and any appropriate

statutes of limitations will also apply to claims for arbitration. The parties agree that arbitration will be the sole and exclusive remedy.

13. **Entire Agreement and Amendments** – This Agreement constitutes the entire agreement between the parties, relating to this subject. Amendments to this Agreement must be in writing and signed by both parties.
14. **Severability** – If any provision(s) of this Agreement or the application of them to either party is held illegal, unenforceable, or otherwise invalid by government promulgation or court decree, such holding shall not affect the other provisions or applications of this Agreement which can be given effect without the invalid provision, provided that the parties shall promptly negotiate in good faith to make adjustments in this Agreement as may be necessary to make it fair and equitable to both parties.
15. **Controlling Law** – This Agreement shall be governed by and construed in accordance with the internal laws of the District of Columbia, without application of the principles of conflicts of law.
16. **Headings** – The headings of the paragraphs and subparagraphs of this Agreement are inserted for convenience only and shall not be deemed to constitute a part hereof.
17. **Notice** – Any notice or communication required to be given or permitted under this Agreement shall be sent by certified or registered mail, return receipt requested, to the signatories below. Either party, by written notice to the other conforming with this paragraph, may change the person or persons designated to receive notices on behalf of that party and/or the address or addresses to which any notice is to be sent.

**The following individuals are authorized to sign this program agreement and are designated as primary contacts for this application:**

**For APR:**

**Signature:** \_\_\_\_\_

**Printed name:** \_\_\_\_\_

**Title:** APR Program Administrator

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**For Supplier:**

**Signature:** \_\_\_\_\_

**Printed name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

# Annex 1: Manufacturing Change and Records Agreement

## Review of Inks and Films Only

### Introduction

It is likely that after receiving initial recognition for at least one family of inks on one or more label films, an ink supplier might like to demonstrate that their inks Meet Preferred Guidance when used on a wider range of label films. Or those that supply label films may want to confirm that their recognized films Meet Preferred Guidance when used with additional families of inks.

It can also happen that minor changes in materials used to manufacture Recognized Products may need to occur although the product performance remains essentially the same. Here are some common situations that are anticipated based on experience:

- New raw material such as an ink component becomes available or is required to meet a supply situation.
- A new raw material is employed in essentially the same film.

This Manufacturing Change and Records Agreement details the procedures and documentation that a company that has received MPG recognition will maintain to allow evolution in the use of new materials and still market finished products using those new materials as Meeting Preferred Guidance.

### **Extending Meets Preferred Guidance Recognition of an ink family to new label films**

Once an ink family has received MPG Recognition on a given film, the ink supplier can test their ink family on additional films of the same polymer employing PET-B-02 as well as the laboratory methodology employed in their original application. The ink supplier will maintain records of the testing and test results that can be inspected by APR if requested.

Providing test results meet the preferred criteria identified in the test, the Ink company may market their ink family as Meeting Preferred Guidance on that new additional label film by “self-certifying” that the new label film and ink combination meet APR Preferred Guidance.

If the ink supplier wishes, they can supply data to the APR and the APR Recognition Letter can be updated to include the new films that meet Preferred Guidance. There is a fee to issue a revised letter.

### **Extending Meets Preferred Guidance Recognition of a label film to new ink families**

Once a label film has received MPG Recognition for use with a given ink technology, the film or label supplier can test their film on additional ink families of the same type employing PET-B-02 as well as the laboratory methodology employed in their original application. The film supplier will maintain records of the testing and test results that can be inspected by the APR if requested.

Providing test results meet the preferred criteria identified in the test, the label film company may market their label family as Meeting Preferred Guidance with that new additional ink family by “self-certifying” that the new ink family and label film combination meet APR Preferred Guidance.

If the label film supplier wishes, they can supply data to the APR and the APR Recognition Letter can be updated to include the new films that meet Preferred Guidance. There is a fee to issue a revised letter.

## **Test requirements to support materials changes**

Should there be need to change a raw material used in manufacturing a product that has MPG Recognition, the supplier will confirm that new raw materials do not change the performance of their product.

- Changes impacting ink on an existing label film - performance of new inks or components of inks on an existing label film will be confirmed to meet the criteria of PET-B-02
- Changes impacting label films used with existing ink - Any new label films with existing inks will be qualified with PET-B-02
- Should an adhesive component involved with a pressure sensitive label change, the only test that APR offers today for testing changes impacting adhesives is PET-CG-02.

## **Documentation requirements**

Suppliers will maintain laboratory notebook records and reports that can be reviewed by APR staff. APR staff will generally not ask to review or audit these test results and records. We are relying that those who have received Recognition will follow these agreed procedures on their own as part of good manufacturing practice.

But should there be reason for concern that a label being marketed as Meeting Preferred Guidance may not in fact meet Guidance Criteria, APR will bring that concern to the attention of the supplier. APR may become aware of performance weaknesses in a label through:

- Occasional audits of products performed by the APR.
- Reports from others in the supply chain who might evaluate product recycling performance.
- Reports from PET reclaimers who might observe results for a given package that are not satisfactory.

Should APR contact a company with MPG Recognition, and the supplier is not able to provide records supporting a materials change, the APR and the supplier will co-operate to find a mutually agreeable remedy. However, it is understood that there may be cases where the remedy is that APR removes a given product from the MPG Recognition Program and terminates the Program Agreement.

## **Notification to the APR**

After obtaining and recording successful test results, a supplier can extend the scope of Recognition to add in new inks families or label films based on their own testing and self-certification, and do not need to notify APR. APR can issue an up-dated Recognition letter should it be desirable to specify new film products or ink families on an APR Recognition letter.

A company can make their own decisions to change a material used in manufacturing providing there is test data supporting technical equivalence of the new material, and a record of the change is maintained for inspection if necessary. There is no need to notify APR of these changes when they are made.

MPG Recognition for a given product is maintained for a three-year period. The three-year term can be renewed for a new three-year term by mutual agreement of the supplier and the APR. This three-year term renewal is an opportunity for suppliers to refresh documentation description details of the MPG Review for their product.

**In the event APR Guidance changes**

Should APR Guidance change after a supplier receives MPG Recognition, these changes will not impact MPG Recognition during the three-year period of the Recognition.

Should there be Guidance changes that are favorable to the supplier, the supplier can request that APR amend the Recognition letter and web site posting to reflect that favorable change.